

Montana NCLB HQT Data Collection Manual for the 2008-09 School Year

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Montana Office of Public Instruction • Linda McCulloch, Superintendent • www.opi.mt.gov



NCLB HQT Data Collection

- Welcome
- HQT Manual available at http://opi.mt.gov/PDF/FEDPrgms/Special/NCLB_HQT_Manual_08-09.pdf
- Turn on speakers and adjust volume
- Select “Full Screen” Icon
- E-mail your questions to: dwaters@mt.gov





NCLB HQT Data Collection

- Purpose

- Information about federal requirements concerning teacher qualifications
- Provide process for Montana teachers to determine HQT status
- Process for schools and districts to report data to OPI



NCLB HQT Data Collection Manual Glossary



- Core Academic Subjects, as defined by NCLB, means English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history and geography
- Arts mean visual arts
- Experienced teacher means a teacher with one or more years of teaching in a “core academic subject.”
- Teacher New to the Profession means a teacher teaching in a core academic subject with less than one year of experience.



NCLB HQT Data Collection Manual Glossary

- HOUSSE means High Objective Uniform State Standard of Evaluation process requiring public school administrators review credentials of elementary and high school teachers who are not new to the profession.
- Those teachers who do not meet the ESEA requirement for HQ must fulfill the HOUSSE process.

NCLB HQT Data Collection Manual Glossary



- Sole provider of elementary curriculum at the elementary level means a teacher who is the exclusive instructional decision maker for student(s) in grades PK-8.
- If a special education teacher is the sole instructor to any elementary student for 60% or more of the school day, the teacher is considered to be the “sole provider” of elementary curriculum for that student.



NCLB HQT Data Collection Manual Glossary

- Sole provider of core academic content of a secondary level class means a teacher who is teaching a secondary level core academic class(s) without input from another teacher.
- Secondary level core academic class(s) means any setting in which organized instruction of core academic content is provided by a teacher who meets the federal requirements for HQ to one or more students throughout the day who are receiving credit for the class toward graduation.



Executive Summary

Background

- BPE standards for preparation and licensure provide basis for quality teaching in Montana classrooms
- Effective in 2002, NCLB imposed additional requirements concerning teacher qualifications ... Highly Qualified Teacher requirements



Executive Summary

- In 2005, the USED approved Montana's definition of HQT
- 2005 interpretation: A Montana teacher licensed, endorsed, and teaching endorsed subject class = HQT



Executive Summary

- In April 2008, USED team conducted a site visit to review Montana's compliance with NCLB Title II, Part A program, including the HQT requirements

- USED Monitoring Review---three major findings:
 - Special Education teachers teaching core academic subjects,
 - Teachers with academic minors in core academic subjects in which they teach, and
 - Elementary teachers who hold a Class 5 Alternative License as meeting HQ requirements



Monitoring Findings and Montana Plan

Special Education Finding

- Special Education teachers teaching a core academic subject and not endorsed in that subject do not meet federal HQ requirements.
- Montana data collection determined to be inaccurate as a result.



Monitoring Findings and Montana Plan

Finding on minors in a core academic subject

- USED requires that a major, or its equivalent, is required to meet the HQ requirement for a teacher who teaches core academic subjects.



Monitoring Findings and Montana Plan

Finding on Class 5 Elementary Level –

- OPI had considered these teachers to meet the federal HQ requirements at the time of issuance of the Class 5 Alternative License.
- However, USED stated that these elementary teachers must demonstrate subject matter competence prior to being considered and counted as HQ.



Monitoring Findings and Montana Plan

- Due to these findings already listed:
- Montana has been unable to meet requirements to ensure that all teachers were HQ by deadlines in NCLB
- Schools that receive Title I funds have not notified parents if one or more of their child's teachers did not meet HQ requirements as specified in NCLB



Monitoring Findings and Montana Plan

- OPI has not reported HQT data correctly to the USED and
- Has not published an annual report card with correct HQT data
- Has not implemented requirements under Sec. 2141 of NCLB to establish improvement plans and funding agreements with districts not in compliance and not making AYP

NCLB HQT Data Collection

Next Steps

- OPI must gather the following information:
 - Core academic classes taught by Special Education teachers
 - Core academic classes taught by teachers (grades 9-12) without an academic major in the subjects they teach
 - Elementary teachers (grades K-8) who hold a Class 5 Alternative License

NCLB HQT Data Collection

Next Steps

- Paper survey contained in the manual will provide OPI with the required information only for the 2008-09 school year
- In future years the information will be collected electronically in the Annual Data Collection



Survey Forms-Elementary



Linda McCulloch, Superintendent
Montana Office of Public Instruction
PO Box 202501
Helena, Montana 59620-2501
Toll Free: 1-888-231-9393, Local: 406-444-3095
www.opi.mt.gov

Elementary (K-8) Level NCLB HQT Survey and Status Report for Teachers Assigned to Teach at the Elementary (K-8) Level School Year 2008-09

Teacher Name

School

This report provides the federally required data on classes taught by teachers who meet the requirements as a Highly Qualified Teacher (HQT) under the No Child Left Behind Act (NCLB) and the Individuals with Disabilities Education Act (IDEA). This report is designed to facilitate the collection of data at the district level and should not be returned to the OPI.

This form must be kept in the district records. Do not send this form to the OPI.



Survey Forms-Secondary



Linda McCulloch, Superintendent
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Helena, Montana 59620-2501
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www.opi.mt.gov

Secondary (9-12) Level NCLB HQT Survey and Status Report for Teachers Assigned to Teach at the Secondary (9-12) Level School Year 2008-09

Teacher Name


School

This report provides the federally required data on classes taught by teachers who meet the requirements as a Highly Qualified Teacher (HQT) under the No Child Left Behind Act (NCLB) and the Individuals with Disabilities Education Act (IDEA). This report is designed to facilitate the collection of data at the district level and should not be returned to the OPI.

This form must be kept in the district records. Do not send this form to the OPI.



High Objective Uniform State Standard of Evaluation (HOUSSE)

 <p>Linda McCulloch, Superintendent Montana Office of Public Instruction PO Box 202501 Helena, Montana 59620-2501 Toll Free: 1-888-231-9393, Local: 406-444-3095 www.opi.mt.gov</p>	<p>HOUSSE NCLB High Objective Uniform State Standard of Evaluation Form School Year 2008-09</p>
<p>For Use Only By Teachers With One or More Years of Experience Teaching In A Core Academic Subject.</p>	
<p>Teacher Name</p>	<p>School</p>
<p>This form must be kept in the district records. Do not send this form to the OPI.</p> <p>Instructions</p> <ol style="list-style-type: none">1. Indicate for which core academic subject this form is being completed. Complete a separate form for each core academic subject.2. Review the items below. Place a checkmark in the box next to each item that is applicable to the core academic subject for which you are completing this form.3. Record the total points for the checked items.4. Attach this form to the HQT Survey and Status Report	



District Status Report



Linda McCulloch, Superintendent
Montana Office of Public Instruction
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Toll Free: 1-888-231-9393, Local: 406-444-3095
www.opi.mt.gov

NCLB HQT District Status Report School Year 2008-09

Return Form To The Office of Public Instruction No Later Than January 20, 2009.

This report provides the federally required data on classes taught by teachers who meet the requirements for HQT under the No Child Left Behind Act (NCLB). **Please see instructions on the back of this form.**

HQT Status Summary

School Name	General Education Staff		Special Education and Title I Staff	
	Number of All Core Academic Subject Classes	Number of Core Academic Subject Classes taught by HQT	Number of All Core Academic Subject Classes	Number of Core Academic Subject Classes taught by HQT





Legal References (NCLB)

- Public Law 107-110 January 8, 2002
(No Child Left Behind Act or NCLB)

Sec. 1119 Qualifications for Teachers and Paraprofessionals – states the requirement that Title I teachers and all teachers in public schools must meet HQT requirements



Legal References (NCLB)

- Public Law 107-110 January 8, 2002
(No Child Left Behind Act or NCLB)

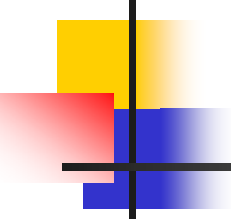
Sec. 9101– Definition of Highly Qualified Teacher



Legal References (IDEA)

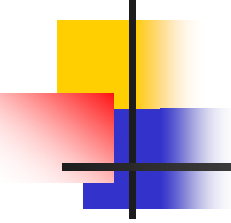
Individuals with Disabilities Education Act (Reauthorized in 2004)

- 300.18 Highly qualified special education teachers
- Provides no right of action on behalf of an individual student or class of students



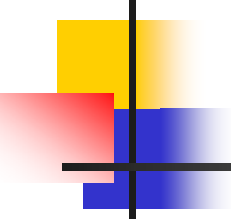
Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

- **1. What does the term "Highly Qualified Teacher" mean?**
 - "Highly Qualified Teacher" is a term defined in the federal No Child Left Behind Act of 2001 (NCLB) and focuses on three characteristics: 1) possession of a bachelor's degree; 2) holds a teaching license (some exceptions apply); and 3) has demonstrated content knowledge in each subject taught.



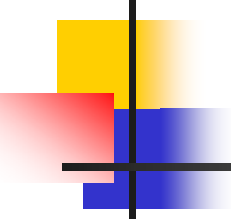
Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

- **2. What is Montana's definition of a 'Highly Qualified Teacher'?**
 - Montana teachers who hold a Montana license and are teaching in their endorsed subjects, in most instances, meet Montana's definition of a "Highly Qualified Teacher."



Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

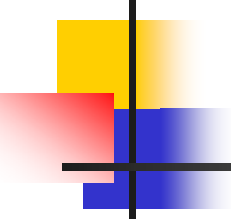
- **6. As an experienced teacher, do I meet Montana's definition of a "Highly Qualified Teacher" if I have a minor in a "core academic subject"?**
- No, a minor in a core academic subject is not sufficient by itself to allow the teacher to meet the NCLB HQ teacher requirements to teach a core academic subject class. However, **if**, you are an experienced* teacher and
 - hold an active Montana secondary license (Grades 5-12) and are endorsed in an academic major, and



Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

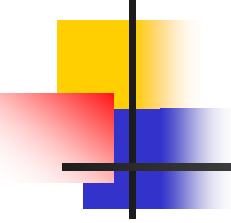
■ 6. Continued

- hold a minor in the endorsed "core academic subject" you are teaching, and
- satisfy the definition of a "Highly Qualified Teacher" by completing the Montana HOUSSE, **Then**, you meet Montana's definition of a "Highly Qualified Teacher."
- **Experienced means a teacher with one or more years of teaching in a core academic subject.*



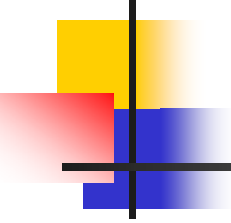
Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

- **7. If I hold an active Montana elementary license and teach the elementary curriculum in a middle grade (5-8) do I meet Montana's definition of a "Highly Qualified Teacher"?**
 - Yes. A middle grades teacher who holds an active Montana elementary teaching license (K-8) and teaches the elementary curriculum to a specific grade (5-8) in an accredited elementary school (K-8) meets Montana's definition of a "Highly Qualified Teacher."



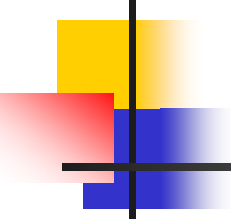
Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

- **8. If I hold an active Montana secondary license (Grades 5-12) and teach a core academic subject in an accredited middle school (Grades 5-8), do I meet Montana's definition of a "Highly Qualified Teacher"?**
 - Yes, if you have a major in the core academic subject you teach in an accredited departmentalized middle school (Grades 5-8) and an active Montana secondary license (Grades 5-12). If you do not have a major in the subject taught, you must complete the HOUSSE procedures to determine HQ status for that subject.



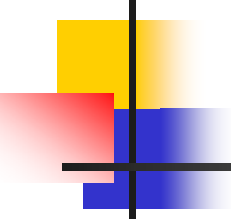
Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

- **13. If my active Montana educator license includes an endorsement in Broadfield Social Studies, do I meet Montana's definition of a "Highly Qualified Teacher"?**
 - Yes. Teachers, with a Broadfield Social Studies endorsement meet Montana's definition of a "Highly Qualified Teacher," with regard to teaching social studies and, based on preparation in course content in the social studies discipline areas including history, civics and government, geography and economics.



Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

- **16. I hold a Montana K-8 license endorsed in Special Education and I exclusively teach children with disabilities. Do I meet Montana's definition of a "highly qualified teacher" to teach multi-subjects K-12?**
 - Yes. Teachers at the elementary school level (PK-8) A teacher who holds an active elementary license endorsed in PK-12 special education and teaching at the elementary level (PK-8) meets the HQ NCLB requirements.
 - No. Teachers at the secondary school level (Grades 9-12) teaching core academic subject classes A teacher who holds an active elementary license endorsed in PK-12 special education and teaching core academic subjects at the secondary level (9-12) must complete the HOUSSSE to determine HQ status.



Frequently Asked Questions – Meeting Montana's Definition for Highly Qualified Teachers

- **17. As a special education teacher, I will not be teaching core academic subjects, but instead, I will exclusively provide consultation or collaborative services with general education teachers who meet Montana's definition of a "Highly Qualified Teacher." Do I meet Montana's definition of a "Highly Qualified Teacher"?**
 - If you are not the sole provider of any core academic subject or you are not the sole instructor to any elementary student for 60% or more of the school day, you do not need to make a determination of HQ status.



NCLB HQT Data Collection Presentation Follow-Up

- E-mail your questions to:
dwaters@mt.gov
- Beginning Monday, December 15, 2008, this presentation is available for viewing on the HQT Tab at
<http://www.opi.mt.gov/FederalPrograms/Index.html>

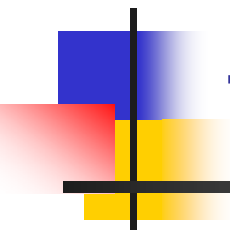




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Montana NCLB HQT Data Collection for the 2008-09 School Year

Thank you for attending this presentation

